

# Lake Shore Central School District

## Community Education Online Registration Guide



Lake Shore  
Central School District

Visit the Lake Shore CSD Web Store to REGISTER ONLINE!

<https://LakeshoreCSD.RevTrak.net>

### Select the Community Education Button



- ◆ Click on the **Community Education** Button located on the Home Page.
- ◆ Select the class for which you wish to register.
- ◆ Select **“Click Here to Register”** to proceed with the registration process.

- ◆ If you have not already logged into or created a Web Store account, you will be prompted to do so now using your **Email Address** and **Password**.

- ◆ Select the exact participant you wish to register for the selected class. You may also select **“A New Person”** if they are not currently listed in your account.

**\*NOTE:** The selected participant **MUST** be the name of the person attending the class.

Call of Paradise

Class #: 2021.04.19  
Date: 4/19/2021  
Days: Mo  
Time: 6:30 PM - 9:00 PM  
Location: VIRTUAL  
Instructor: Jesse Wicher  
Price: \$10.00

[CLICK HERE to Register for this Class](#)

CHECKOUT

VERIFY

Review & Submit

BILLING EDIT

BILL TO:  
John Smith  
1234 Main Street  
Bloomington, NC 55113

PAYMENT METHOD EDIT

Please select a payment option

ITEMS

ACADEMIC SUMMER SCHOOL - JANE SMITH \$100.00  
Quantity: 1  
Smith, Jane 05/31/2017 - 07/29/2020 7:30 AM

SUB TOTAL \$100.00  
TOTAL \$100.00

- ◆ Answer ALL required questions before clicking the **Add to Shopping Cart** or **Continue Shopping** buttons at the bottom of the page.
- ◆ Within the **Checkout** screen, you can verify your billing address and **Select a Payment Option**, prior to hitting **“Place Order.”**
- ◆ When you click **“Place Order,”** your payment will be processed and a **Receipt** will appear. Your receipt will also be emailed to the address on file.