



**LAKE SHORE CENTRAL SCHOOLS**  
Evans-Brant Central School District

**Minutes**  
**Board of Education ~ Regular Meeting**

**Tuesday, August 16, 2011 @ 7:00 p.m.**  
**Sr. High School – Media Center**

**I. Call to order**

The meeting was called to order in the Senior High School Library Media Center at 7:01 p.m. by Mrs. Latimore, Board President, as she made an emergency exit announcement, lead the pledge of allegiance, and then made an announcement to please turn off all cell phones and pagers during the meeting.

**II. Roll call**

**MEMBERS PRESENT:**

Cynthia Latimore, President  
Dennis Feldmann  
Dyan Scritchfield (Arrived 7:04pm)  
Richard Vogan  
Jennifer Wackowski

**OFFICERS PRESENT:**

James Przepasniak, Superintendent of Schools  
Melissa Evingham, Asst. Superintendent for Instruction  
Kristine DeMartino, District Clerk  
Marnie Smith, School Attorney (Arrived 7:01pm)

**OTHERS PRESENT:**

Brian Campbell  
Timothy Feider  
Jennifer Osborne-Coy  
Holly Bateman  
Jeff Cervoni  
Heather Colosimo  
DawnMarie Doetterl  
Michael Frew  
Gary & Lynn Gotsch  
Rachel & Russell Grasso  
Theresa Hilburger  
Mr. & Mrs. Edward Jezioro  
Tamara Keem  
Katrina Merrill  
Michael Reed  
Bev Rosario-Jefferlone  
Cindy Schmitz

**EXCUSED:**

Carla Thompson, Board Vice President  
Carmen Garozzo, Board Member  
Daniel Pacos, Asst. Superintendent for Admin. & Finance  
Alexandra Shean, Student Representative

### III. Approval of Agenda

A motion was made by Jennifer Wackowski, seconded by Richard Vogan, voted upon and carried 4-0 that the following resolution be adopted:

*BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the agenda.*

Action No. 19                      8/16/11

### IV. Recognition of scheduled visitors

There were no scheduled visitors.

### V. Consent Agenda

A motion was made by Dennis Feldman, seconded by Jennifer Wackowski, voted upon and carried 4-0 that the following resolution be adopted:

*BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the items contained under the Consent Agenda.*

Action No. 20                      8/16/11

Recommendation from the Superintendent to approve the following:

#### A. FISCAL/OPERATIONAL MATTERS

1. Approve the Minutes of the Re-Organizational & Regular Board of Education Meeting of July 12, 2011, and the Board Retreat of August 9, 2011.
2. Financial Reports
  - a. Treasurer's Report – June & July 2011
  - b. Interest/Investment Report – Informational
  - c. Extra Class Accounts:  
Middle School  
Balance as of 6/30/11                      \$10,012.80
3. Approve Library Books and Textbooks to be discarded, resold or rebound as attached.

4. Approve the disposal of the attached list of sporting equipment, as these Items are unusable due to wear or do not meeting the current specifications Set forth by NYSPPHA.
5. Declare the items described in the attachment as surplus or scrap (broken beyond repair), and authorize their disposal.
6. Approve Julie Hoerner as the Senior High School Extracurricular Funds Treasurer effective August 1, 2011.

7. NYS School Boards Association

Delegate	1) Dennis Feldmann
Alternate	2) Jennifer Wackowski

Erie County Association of School Boards

Delegate Assembly	1) Jennifer Wackowski
Alternate	2) Dyan Scritchfield

Legislative Team	1) Cindy Latimore
Alternate	2) Dyan Scritchfield

Budget & Finance Team	1) Carmen Garozzo
Alternate	2) Carla Thompson

Board of Education Committees

Administrative Leadership Committee (Standing)	1) Cindy Latimore
	2) Carla Thompson
	3) Jennifer Wackowski

Audit Committee (Standing)	1) Jennifer Wackowski
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Budget Committee (Standing)	1) Dennis Feldmann
	2) Carla Thompson
	3) Jennifer Wackowski

Policy Committee (Standing)	1) Dyan Scritchfield
	2) Carla Thompson
	3) Dennis Feldmann

Athletics Committee (Ad Hoc)	1) Dennis Feldmann
	2) Carmen Garozzo
	3) Jennifer Wackowski

Board Recognition Program Committee (Ad Hoc)	1) Carla Thompson
	2) Dyan Scritchfield
	3) Dennis Feldmann

CDEP Representative	1) Jennifer Wackowski
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Code of Conduct Representative	1) Jennifer Wackowski
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Finance Academy Representatives	1) Carla Thompson 2) Dyan Scritchfield
Shared Decision Making Representative	1) Cindy Latimore
Technology Plan Representative	1) Richard Vogan
Safety Committee Representatives	1) Carmen Garozzo 2) Dennis Feldmann

8. Approve the attached list of Safety Advisory Committee Members for the 2011-12 school year.

Discussion: Mrs. Latimore asked about the possibility of having students involved on this committee. Mr. Przepasniak indicated that Alex Shean was asked and she accepted. Mrs. Latimore indicated that she would like to see more students involved in committees. Mr. Przepasniak will ask Ms. Shean to bring this to the attention of her leadership group.

9. Approve the closure of the following Student Activities Accounts due to inactivity, and the transfer of funds to the Student Government Account:

Honor Society	\$4.36
Student Service Center	\$4.10
Foreign Language	\$7.40

10. Approve the Memorandum of Understanding with the LSCTA concerning Coaching & Co-Curricular Salaries. effective July 1, 2011 through June 30, 2014.

Discussion: Mrs. Latimore inquired about how the amounts are determined for each stipend listed, and Mr. Przepasniak indicated that several things are considered when determining the stipend amounts, like the length of the season, number of games/meets, etc. He indicated that this proposal was per the LSCTA contract and amounts were increased based on the percentage that was negotiated.

11. Approve the Committee on Special Education & CPSE reports as attested.

#### B. PERSONNEL

1. Accept with regret the resignation of Kevin P. Schamberger from his position as Girls Varsity Volleyball Coach effective July 25, 2011.
2. Approve an unpaid childcare leave under the Family Medical Leave Act for Melissa R. Whipple from her position as an Elementary Education teacher, effective August 29, 2011.
3. Approve the temporary appointment of Jackelyn L. Bigelow in the area of Elementary Education, at the contract rate of Step 4 – Bachelors, effective August 29, 2011, while Melissa Whipple is on unpaid leave status.
4. Approve the attached list of Mentor appointments for the 2011-12 school year.

5. Approve the following temporary appointments for the 2011 Summer School Program, to be compensated at the current Board-LSCTA contractual rate of \$38.31 per hour:
 

Ann Coleman	Elementary Education (Grade 3)
Karleen Derrick	Teaching Assistant (Grade K)
Erin Parks	Algebra, Trigonometry (Non-Regents)
  
6. Approve the following coaching appointments for the 2011-12 sports season:
 

Brian Dziewa	Girls Varsity Volleyball Coach
Eric Fassel	Boys Modified Volleyball Coach
Martin Schultz	Girls Varsity Soccer Assistant Coach (Non-Paid)
Trisha Ippolitto	Cross Country Assistant Coach
Jeffrey Sills	Boys Varsity Tennis Assistant Coach
Chris Ignatowski	Girls Varsity Tennis Assistant Coach
  
7. Approve the temporary non-teaching appointment of Annette Garrasi as a Special Class Aide for the 2011 Summer Program, to be compensated at the current Board-Teamsters contractual rate.
  
8. Approve an increase of hours from 3.5 to 6.75 hours per day for the following:
 

Marcy Muffaletto	Personal Care Aide
Jill Feldmann	Personal Care Aide

(Dyan Scritchfield arrived at 7:04 p.m.)

## VI. Old Business

Recommendation from the Superintendent to approve the following:

### A. FISCAL/OPERATIONAL MATTERS

### B. PERSONNEL

A motion was made by Jennifer Wackowski, seconded by Dyan Scritchfield, voted upon and carried 5-0 that the following resolution be adopted:

*BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby revokes the non-teaching 2011 Summer School appointment of Kimberly M. Himes as High School Clerk Typist at an hourly rate of \$15.74/hour.*

Action No. 21

8/16/11

Mr. Vogan asked Marnie Smith if the wording was appropriate for this action and she indicated the language was okay. The action was taken as a correction to the original approval. Mrs. Himes is a substitute and should receive the substitute rate of pay for her summer school assignment.

1. Revoke the non-teaching 2011 Summer School appointment of Kimberly M. Himes as High School Clerk Typist at an hourly rate of \$15.74/hour.

A motion was made by Jennifer Wackowski, seconded by Dennis Feldmann, voted upon and carried 5-0 that the following resolution be adopted:

*BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the adjustment in the rate of pay for Russ Steger as Head Lifeguard of the 2011 Eagles Landing Summer Program to \$10/hour.*

Action No. 22                      8/16/11

2. Adjust the rate of pay for Russ Steger as Head Lifeguard of the 2011 Eagles Landing Summer Program to \$10/hour.

## **VII. New Business**

Recommendation from the Superintendent to approve the following:

### **A. FISCAL MATTERS/OPERATIONAL MATTERS**

A motion was made by Jennifer Wackowski, seconded by Dennis Feldmann, voted upon and carried 5-0 that the following resolution be adopted:

*BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the 2011-12 Tax Warrant.*

Action No. 23                      8/16/11

1. Approve the attached 2011-12 Tax Warrant.

A motion was made by Dennis Feldmann, seconded by Jennifer Wackowski, voted upon and carried 5-0 that the following resolution be adopted:

*BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the Resolution to authorize the Board of Education to attend the NYSSBA's 92<sup>nd</sup> Annual Convention in Buffalo, NY on October 27-30, 2011.*

Action No. 24                      8/16/11

2. Approve the attached NYSSBA Resolution to authorize the Board of Education to attend the New York State School Boards Association's 92<sup>nd</sup> Annual Convention in Buffalo, NY on October 27-30, 2011.

B. PERSONNEL

A motion was made by Jennifer Wackowski, seconded by Dyan Scritchfield, voted upon and carried 5-0 that the following resolution be adopted:

*BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the three-year probationary appointment of Jeffrey P. Cervoni as an Assistant Principal, at a salary of \$78,000 (pro-rated), effective September 1, 2011, with the probationary period ending September 1, 2014.*

Action No. 25                      8/16/11

1. Approve the three-year probationary appointment of Jeffrey P. Cervoni as an Assistant Principal, at a salary of \$78,000 (pro-rated), effective September 1, 2011, with the probationary period ending September 1, 2014.

A motion was made by Jennifer Wackowski, seconded by Dyan Scritchfield, voted upon and carried 50- that the following resolution be adopted:

*BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the appointment of Jeffrey P. Cervoni as the High School Summer School Coordinator for the 2011-12 school year at an annual stipend of \$2,500 (pro-rated), effective September 1, 2011.*

Action No. 26                      8/16/11

Congratulations were extended to Mr. Cervoni.

2. Approve the appointment of Jeffrey P. Cervoni as the High School Summer School Coordinator for the 2011-12 school year at an annual stipend of \$2,500 (pro-rated), effective September 1, 2011.

A motion was made by Dennis Feldmann, seconded by Jennifer Wackowski, voted upon and carried 5-0 that the following resolution be adopted:

*BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the two-year probationary appointment of Katrina L. Merrill in the area of Special Education, Step 2 – Masters, effective August 29, 2011, with the probationary period ending August 29, 2013.*

Action No. 27                      8/16/11

Congratulations were extended to Ms. Merrill.

3.        Approve the two-year probationary appointment of Katrina L. Merrill in the area of Special Education, Step 2 – Masters, effective August 29, 2011, with the probationary period ending August 29, 2013.

A motion was made by Dennis Feldmann, seconded by Jennifer Wackowski, voted upon and carried 5-0 that the following resolution be adopted:

*BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the three-year probationary appointment of Michael S. Reed as a Teaching Assistant, at a rate of \$24/per hour, effective August 29, 2011, with the probationary period ending August 29, 2014.*

Action No. 28                      8/16/11

Congratulations were extended to Mr. Reed.

4.        Approve the three-year probationary appointment of Michael S. Reed as a Teaching Assistant, at a rate of \$24/per hour, effective August 29, 2011, with the probationary period ending August 29, 2014.

A motion was made by Dyan Scritchfield, seconded by Dennis Feldmann, voted upon and carried 5-0 that the following resolution be adopted:

*BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby accepts, with regret, the resignation of James F. Lewis from his position as Technical Support Specialist, effective August 26, 2011.*

Action No. 29                      8/16/11

5.        Accept with regret the resignation of James F. Lewis from his position Technical Support Specialist, effective August 26, 2011.



A motion was made by Jennifer Wackowski, seconded by Dyan Scritchfield, voted upon and carried 5-0 that the following resolution be adopted:

*BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby accepts, with regret, the resignation for the purpose of retirement of Janet M. Zorn from her position as Personal Care Aide, effective August 31, 2011.*

Action No. 30                      8/16/11

6. Accept with regret the resignation for the purpose of retirement of Janet M. Zorn from her position as Personal Care Aide, effective August 31, 2011.

### **VIII. Discussion**

1. Agenda items for the September 6, 2011 Work Session.
  - August Graduation Recognition
  - Meet New Employees (No longer necessary as they were present tonight and met the BOE.)
  - China Presentation – Dr. Chen
  - BOE Goals (Further Discussion – Requested by Mr. Przepasniak)
  - Paperless Meeting Procedures (Requested by Mr. Vogan)
  - Reviewing Hiring Process (Requested by Mrs. Latimore)

### **IX. School Board Reports, News and Notes**

1. Student Representative Report – There were no reports as Ms. Shean was not in attendance.

2. Board of Education Committee Reports

➤ Schedule Board Recognition Committee Meeting – Mr. Przepasniak asked this committee if they can get together sometime in the near future as we have some nominations to review. Mrs. DeMartino will touch base with Mrs. Thompson, Mrs. Scritchfield and Mr. Feldmann to find a mutual date/time to schedule this meeting.

3. ECASB Update/Reports

Mr. Vogan indicated that he attended an ECIDA meeting on August 15<sup>th</sup> where they discussed a project for MOOG. Mr. Vogan voted for this project and now plans to touch base with the NYSSBA to find out the real impact to school districts.

Mr. Przepasniak indicated that Mrs. Thompson, Mrs. Eastman, Mr. Oddi and himself attended the Annual Education Law Conference which touched base on a variety of topics, including APPR, Special Education, and what is to come and what we need to pay attention to. Three topics of interest were APPR, RTI and Student Dignity Legislation which must be in place by July 1, 2012. Mr. Przepasniak indicated that our district is well on our way to meet these SED regulations.

4. EXCEL Capital Project Update – Mr. Feider provided pictures to the Board of Education of

construction work being done throughout the district as it stood as of today. He indicated that once school starts there will be some work done during second shift. Mr. Feider met with Mr. Nicotra who has assured him that the buildings will be good to go for the opening of the new school year, and that nothing is behind as of today.

Mrs. Latimore asked about the status of athletic fields. Mr. Feider indicated there were a few problems with some of the fields but those problems will be addressed, fixed, and everything should be up and running by next summer. He said the field in the front of the Middle School will move moved so it is parallel with Route 5. Mr. Przepasniak said the district has provided the architects with a “punch list”, which includes items that need to be reviewed and addressed before the project is finalized.

Mr. Feider indicated that Buildings & Grounds is a team effort and they have been working above and beyond over the summer to get everything ready for September 6<sup>th</sup>. Buildings & Grounds had a few student interns this summer which were very helpful due to the extra worked involved with closing another school and moving classrooms around the district.

5. Calendar – Board Members discussed upcoming calendar events.
  - August 15-16 – New Student Registration
  - August 17-18 – Summer School Regents Assessments
  - August 18<sup>th</sup> – Summer School Concludes
  - August 23-24 – New Teacher Orientation
  - August 24<sup>th</sup> – Grade 6 Orientation – 9:30 a.m. to 12 p.m.
  - August 25<sup>th</sup> – Freshman Orientation – 9:30 a.m. to 11:30 a.m.
  - August 29<sup>th</sup> – September 1<sup>st</sup> – Superintendent’s Conference Day
  - August 31<sup>st</sup> – Kindergarten Orientation – 12:45-1:45 p.m.
  - August 31<sup>st</sup> – Early Bird Registration Deadline for NYSSBA Annual Convention
  - September 2<sup>nd</sup> – Labor Day Recess – No School
  - September 5<sup>th</sup> – Labor Day – No School
  - September 6<sup>th</sup> – School Resumes – Students Report
  - September 6<sup>th</sup> – Board of Education Work Session @ 6:30 p.m.
  - September 14<sup>th</sup> – Parent Drug & Alcohol Forum in Sr. High Auditorium @ 7 p.m.
  - September 15<sup>th</sup> – AJS Elementary Open House @ 7 p.m.
  - September 20<sup>th</sup> – Board of Education Regular Meeting @ 7:00 p.m.
  - September 21<sup>st</sup> – Highland Elementary Open House @ 7 p.m.
  - September 22<sup>nd</sup> – Middle School Open House @ 7 p.m.
  - September 23<sup>rd</sup> – Homecoming Events start at 6 p.m. – Game @ 6:30 p.m.
  - September 24<sup>th</sup> – Sr. High Homecoming Dance @ 7 p.m.
  - September 28<sup>th</sup> – JTW Elementary Open House @ 7 p.m.
  - September 29<sup>th</sup> – Sr. High School Open House @ 7 p.m.

6. Superintendent’s Report – Mr. Przepasniak advised & welcomed Board Members to attend the New Staff Orientation that is scheduled to take place on Tuesday, August 23<sup>rd</sup>, along with the SNI Program on Wednesday, August 24<sup>th</sup>. He also reminded the Board that Superintendent Conference Days are planned for August 29<sup>th</sup> through September 1<sup>st</sup>. He welcomed Board Members to attend and invited Mrs. Latimore & Mrs. Thompson to address staff members if they wished to do so. He indicated that students will report back to school on Tuesday, September 6, 2011.

Mr. Przepasniak also advised Board Members that he was invited to serve on a Labor Relations Subcommittee through Erie2 BOCES due to our recent successful collective bargaining agreements.

Mr. Przepasniak & Mrs. Latimore advised Board Members that they should contact the District Clerk, Kristine DeMartino, concerning all future Board Meetings/activities to indicate their availability/attendance. It was explained that if attendance for Board Members go through one individual then everyone will know in advance if Board Member attendance is an issue.

## **X. Recognition of unscheduled visitors**

There were no unscheduled visitors.

## **XI. Executive Session**

At 7:37 p.m. a motion was made by Dennis Feldmann, seconded by Jennifer Wackowski, voted upon and carried 5-0 to go into Executive Session to discuss the employment history of a particular individual.

Mrs. Latimore indicated that no action will be taken during Executive Session.

1. Discuss the employment history of a particular individual.

## **XII. Return to Regular Session**

At 8:21 p.m. a motion was made by Jennifer Wackowski, seconded by Dyan Scritchfield, voted upon and carried 5-0 to return to regular session.

## **I. Adjournment**

At 8:21 p.m. a motion to adjourn the meeting was made by Dyan Scritchfield, seconded by Jennifer Wackowski, voted upon and carried 5-0.

Respectfully submitted,



Kristine DeMartino  
District Clerk