



LAKE SHORE CENTRAL SCHOOLS
Evans-Brant Central School District

Minutes
Board of Education ~ Regular Meeting

Tuesday, September 17, 2013 @ 7:00 p.m.
Sr. High School – Media Center

I. Call to order

The meeting was called to order in the Sr. High Media Center at 7:04 p.m. by Mrs. Michalec, Board President, as she made an emergency exit announcement, lead the pledge of allegiance, and then made an announcement to please turn off all electronic devices during the meeting.

II. Roll call

BOARD MEMBERS PRESENT:

Jennifer Michalec, President
Carla Thompson, Vice President
William Connors, Jr.
Jennifer Farrell
Carmen Garozzo
Cindy Latimore
Richard Vogan

OTHERS PRESENT:

Kimberlee Chaplin
Cameron Chaplin
Austin Chaplin
Felice Krycia – The Buffalo News
Bonnie Anticola
Julie Hoerner
Mark Gardner
Alyssa Allerton
Sarah Hetey
Katelyn Kiepnick

DISTRICT OFFICIALS:

James Przepasniak, Superintendent of Schools
Daniel Pacos, Asst. Superintendent for Administration & Finance
Melissa Evingham, Assistant Superintendent for Instruction
Kristine DeMartino, District Clerk

SCHOOL DISTRICT ATTORNEY:

Phillip Brothman, School Attorney

EXCUSED:

Luke Catalano, Student Representative

III. Approval of Agenda

A motion was made by Jennifer Farrell, seconded by Cindy Latimore, voted upon and carried 7-0 that the following resolution be adopted:

BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the agenda.

Action No. 29

9/17/13

Mr. Garozzo requested that we revisit the September 3rd minutes, and have a discussion on the Personal Touch meal prices.

IV. Recognition of scheduled visitors

1. Recognition of August Graduates

Alyssa Allerton	Sarah Hetey
Matthew Brzozowiec	Katelyn Koepnick
Austin Chaplin	Paul Steinwandel

Mrs. Hoerner, Mrs. Michalec & Mr. Przepasniak recognized the following students for their recent graduation for the Class of 2013: Alyssa Allerton, Matthew Brzozowiec, Austin Chaplin, Sarah Hetey, Katelyn Koepnick, and Paul Stenwandel.

V. Break for Graduation Reception

At 7:11 p.m. a motion was made by Carmen Garozzo, seconded by Jennifer Farrell, voted upon and carried 7-0 to break for a graduation reception to honor the August Graduates.

VI. Return to Regular Session

At 7:29 p.m. a motion was made by Richard Vogan, seconded by Carmen Garozzo, voted upon and carried 7-0 to return to regular session.

VII. Consent Agenda

A motion was made by Carmen Garozzo, seconded by Richard Vogan, voted upon and carried 7-0 that the following resolution be adopted:

BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the items contained under the consent agenda as amended.

Action No. 30 9/17/13

Mr. Garozzo asked that the September 3rd minutes be tabled until the October 17th meeting in order to add additional information about the sustainability issue that was discussed at the meeting but not included in the minutes.

Mr. Garozzo also asked for an explanation about the Adult Meal and a la carte price increases, and asked how the district is doing with regard to our food service. Mr. Pacos indicated that the state sets the prices the district has to charge for meals because we use federal commodities. This information was not available at the time of our re-org meeting. Mr. Pacos provided a brief summary of the food service process. The district collects all the revenue, and then pays Personal Touch the per meal fee based on the number of meals served. The numbers are then verified using the district's point of sale service software. For the a la carte items there is a formula the district uses for the conversion factor that is set by the state. The district adds up the sales and uses the conversion factor to convert it to equivalent meals, and then the meal price is paid based on the bid. The school lunch fund is not operating at a deficit. The district is generating revenue which goes into the school lunch fund reserve. The district utilizes My Lunch Money so parents can put money on student accounts.

Recommendation from the Superintendent to approve the following:

A. FISCAL / OPERATIONAL MATTERS

1. Approve the Minutes of the Special Board of Education Meeting of August 13, 2013, and Regular Board of Education meeting of August 20, 2013, ~~and Work Session Minutes of September 3, 2013(Tabled).~~

2. Financial Reports
 - a. Treasurer's Report – August 2013
 - b. Interest/Investment Report – Informational
 - c. Extra Class Accounts:
 - Sr. High School

Balance as of 8/31/13	\$78,898.40
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 - Middle School

Balance as of 8/31/13	\$8,560.45
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 - d. LSCTA Supplemental Benefit Fund

Monthly Report – Summer 2013	\$9,767.16
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3. Approve the increase in Adult Meal and a la carte prices as attached by Personal Touch Food Service.
4. Approve the Committee on Special Education & CPSE reports as attested.

B. PERSONNEL

1. Approve the appointment of Laura Kowal as the Language Club Advisor for the 2013-14 school year.
2. Approve the appointment of the following individuals to run the Extended Day Detention Program at the Sr. High School during the 2013-14 school year at a rate of \$25.50/hour.

Brian Warham
Bonnie Anticola
Jonathan Wawrowski
Frank Vail
3. Accept with regret the resignation of Jeffrey Sills as the Modified Wrestling Coach, effective September 9, 2013.
4. Accept with regret the resignation of Breanna Blaszczyk as the Modified Swimming Coach, effective September 9, 2013.
5. Approve the temporary appointment of Vincent Finizio as the Girls Varsity Basketball Coach, effective when Mrs. Conrad goes on medical leave during the 2013-14 sports season.
6. Approve the appointment of Janice Catalano as a Mentor for the 2013-14 school year, effective September 3, 2013.
7. Approve the appointment of the following individuals as Home Tutors during the 2013-14 school year at a rate of \$35/hour.

Jennifer Bauerlein	Arlene Miller	Beverly Roth
Joanna Connolly	Katrina Merrill	Jillian Schmidt
Robin Curran	Mary Bielak	Brigitte Simpson
Tara Imiola	Joseph Osuch, Jr.	Annemarie Tubinis
Janet Jesonowski	Stacey Purpura	Diane Wolfrum

VIII. Old Business

Recommendation from the Superintendent to approve the following:

A. FISCAL / OPERATIONAL MATTERS

B. PERSONNEL

IX. New Business

Recommendation from the Superintendent to approve the following:

A. FISCAL / OPERATIONAL MATTERS

A motion was made by Carmen Garozzo, seconded by Carla Thompson, voted upon and carried 7-0 that the following resolution be adopted:

BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the Agreement between the Board of Education of the Evans-Brant Central School District (Lake Shore Central Schools) and the Lake Shore Central Administrators and Supervisors Association through June 30, 2018.

Action No. 31 9/17/13

1. Approve the Agreement between the Board of Education of the Evans-Brant School District (Lake Shore Central Schools) and the of Lake Shore Central Administrators and Supervisors Association through June 30, 2018.

A motion was made by Cindy Latimore, seconded by Jennifer Farrell, voted upon and carried 7-0 that the following resolution be adopted:

BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the Response to Intervention (RtI) Plan for the 2013-14 academic year .

Action No. 32 9/17/13

2. Approve the Response to Intervention (RtI) Plan for the 2013-14 academic year.

A motion was made by Richard Vogan, seconded by Bill Connors, voted upon and carried 7-0 that the following resolution be adopted:

BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the Lake Shore Central School District Mission Statement: The Lake Shore Central School District in partnership with our students, families and school community will cultivate engaging, diverse, and challenging educational opportunities and learning environments to promote life-long learning and achievement in preparation for high school graduation, college and careers.

Action No. 33 9/17/13

3. Approve the Lake Shore Central School District Mission Statement:
The Lake Shore Central School District in partnership with our students, families and school community will cultivate engaging, diverse, and challenging educational opportunities and learning environments to promote life-long learning and achievement in preparation for high school graduation, college and careers.

A motion was made by Carmen Garozzo, seconded by Jennifer Farrell, voted upon and carried 7-0 that the following resolution be adopted:

BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the Resolution approving the Settlement Agreements concerning two cases in the United States District Court for the Western District of New York, and authorizing the Superintendent of Schools to sign and execute the Settlement Agreements and to take all necessary actions in connection with the implementation of the Settlement Agreements.

Action No. 34 9/17/13

Mr. Connors asked for a clarification of this action item. Mr. Przepasniak indicated it is a lawsuit concerning Special Education matters from 2009 in which the court has already rendered a decision. The case is now closed but the insurance carrier requires board action in order for the Superintendent to execute the Settlement Agreements and process the claim.

4. Approve the attached Resolution approving the Settlement Agreements concerning two cases in the United States District Court for the Western District of New York, and authorizing the Superintendent of Schools to sign and execute the Settlement Agreements and to take all necessary actions in connection with the implementation of the Settlement Agreements.

A motion was made by Richard Vogan, seconded by Carla Thompson, voted upon and carried 7-0 that the following resolution be adopted:

BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the First Reading of policies reviewed by the Subcommittee on September 3, 2013.

Action No. 35 9/17/13 (Policy 4340 was tabled per Mr. Vogan's request.)

5. Approve the First Reading of Policies reviewed by the Subcommittee on September 3, 2013:

Amended Policies:

1330 – Appointments and Designations by the Board of Education
1335 – Appointment and Duties of the Claims Auditor
1338 – Duties of the School Physician/Nurse Practitioner
1510 – Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)
1720 – Minutes
1730 – Executive Sessions
3281 – Use of School-Owned Materials and Equipment
3310 – Public Access to Records
3410 – Code of Conduct on School Property
3420 – Non-Discrimination and Anti-Harassment in the School District
~~4340 – Confidential and/or Support Staff (Tabled)~~
5110 – Budget Planning and Development
5120 – School District Budget Hearing
5130 – Budget Adoption
5150 – Contingency Budget
5410 – Purchasing
5510 – Accounting of Funds
5570 – Financial Accountability
5572 – Audit Committee
5640 – Smoking/Tobacco Use
5650 – Energy Conservation and Recycling in the School District
5660 – School Food Service Program (Lunch and Breakfast)
5683 – Fire Drills, Bomb Threats and Bus Emergency Drills
6110 – Code of Ethics for Board Members and All District Personnel
6130 – Evaluation of Personnel
6170 – Safety of Students (Fingerprinting Clearance of New Hires)
6420 – Employee Personnel Records and Release of Information
6551 – Family and Medical Leave Act
6560 – Determination of Employment Status: Employee or Independent Contractor
7222 – Diploma and/or Credential Options for Students with Disabilities
7240 – Student Records: Access and Challenge
7242 – Student Directory Information
7260 – Designation of Person in Parental Relation
7320 – Alcohol, Tobacco, Drugs and Other Substances (Students)
7330 – Searches and Interrogations of Students
7420 – Sports and the Athletic Program
7512 – Student Physicals
7513 – Administration of Medication
7554 – Dignity for All Students Act
7560 – Notification of Sex Offenders

7631 – Appointment and Training of Committee on Special Education (CSE)/Subcommittee on Special Education Members
7640 – Student Individualized Education Program (IEP): Development and Provision
8140 – Public School Choice: Adequate Yearly Progress
8260 – Title I Parent Involvement Policy
New Policies:
7316 – Student Use of Personal Technology

B. PERSONNEL

A motion was made by Cindy Latimore, seconded by Carla Thompson, voted upon and carried 7-0 that the following resolution be adopted:

BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby accepts with regret the resignation of Valarie Reynolds from her position as Personal Care Aide for the District, effective September 10, 2013.

Action No. 36 9/17/13

1. Accept with regret the resignation of Valarie Reynolds from her position as Personal Care Aide for the District, effective September 10, 2013.

A motion was made by Cindy Latimore, seconded by Richard Vogan, voted upon and carried 7-0 that the following resolution be adopted:

BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the six-month probationary appointment of Suzanne Seneca Russell as a Monitor for the District at Step 1 of the Teamsters 264 contract, effective September 3, 2013.

Action No. 37 9/17/13

2. Approve the six-month probationary appointment of Suzanne Seneca Russell as a Monitor for the District at Step 1 of the Teamsters 264 contract, effective September 3, 2013.

A motion was made by Jennifer Farrell, seconded by Carla Thompson, voted upon and carried 7-0 that the following resolution be adopted:

BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the six-month probationary appointment of Jacqueline Markle as a Monitor for the District at Step 1 of the Teamsters 264 contract, effective September 23, 2013.

Action No. 38 9/17/13

3. Approve the six-month probationary appointment of Jacqueline Markle as a Monitor for the District at Step 1 of the Teamsters 264 contract, effective September 23, 2013.

A motion was made by Carmen Garozzo, seconded by Richard Vogan, voted upon and carried 7-0 that the following resolution be adopted:

BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the six-month probationary appointment of Richard E. Mayer as a Bus Driver for the District at Step 1 of the Teamsters 264 contract, effective September 3, 2013.

Action No. 39 9/17/13

4. Approve the six-month probationary appointment of Richard E. Mayer as a Bus Driver for the District at Step 1 of the Teamsters 264 contract, effective September 3, 2013.

A motion was made by Carla Thompson, seconded by Jennifer Farrell, voted upon and carried 7-0 that the following resolution be adopted:

BE IT HEREBY RESOLVED, that the Board of Education of the Lake Shore Central School District hereby approves the six-month probationary appointment of Tracy R. Garrison as a Bus Driver for the District at Step 1 of the Teamsters 264 contract, effective September 3, 2013.

Action No. 40 9/17/13

5. Approve the six-month probationary appointment of Tracy R. Garrison as a Bus Driver for the District at Step 1 of the Teamsters 264 contract, effective September 3, 2013.

X. Discussion

1. Agenda items for the October 1, 2013 Work Session
 - 5:45 p.m. Board of Education Building Tour – A. J. Schmidt Elementary School
 - Public Relations

Mr. Przepasniak indicated there would not be a building discussion at this work session, and that it may occur at a future meeting. He also advised that the October 1st Work Session may be changed to a Special Meeting in order for the Board to go into Executive Session to meet the finalist for the Sr. High Assistant Principal position, and to take possible action on the appointment of the finalist.

XI. School Board Reports, News and Notes

1. Student Representative Report – None
2. Board of Education Committee Reports
 - Policy Committee – A Policy Committee meeting will be scheduled in the near future to review further policies.
3. ECASB Update/Reports – Mr. Vogan is on the Buffalo Philharmonic Committee. He indicated they are offering a \$29 student pass that can be used for any performance for the M&T Bank Classic Series or the Buffalo Philharmonic Know the Scores Series. Mr. Vogan will forward the message to the Superintendent's Office to share with the Music Department.

4. Calendar

- September 18th – JTW Open House @ 6:30 p.m.
- September 19th – Middle School Open House @ 7 p.m.
- September 19th – ECASB Executive Board Mtg. – Erie 1 BOCES, A-2 @ 5-6:30 p.m.
- September 19th – ECASB Delegate Assembly Mtg. – Erie 1 BOCES, B-1 @ 7-8:30 p.m.
- September 25th – Parent Drug & Alcohol Forum in Sr. High Auditorium @ 6 p.m.
- September 25th – Erie 2 BOCES Board Meeting @ Carrier Center
- September 26th – Sr. High Open House @ 7 p.m.
- September 26th – College Admissions & Financial Aid Presentation @ 7:45 p.m. (Sr. High Aud)
- September 26th – ECASB Budget/Finance Mtg. – Erie 1 BOCES, B-1 @ 6-7 p.m.
- September 26th – ECASB Legislative Team Mtg. – Erie 1 BOCES, A-1 @ 7:15-8:30 p.m.
- September 27th – Middle School Fun Night @ 6-8 p.m.
- September 30th – October 4th – Homecoming Week
- October 1st – Board of Education Building Tour – A. J. Schmidt Elementary @ 5:45 p.m.
- October 1st – Board of Education Work Session – A. J. Schmidt Elementary @ 6:30 p.m.
- October 3rd – ECASB Annual Leaders' Dinner – Millennium Hotel @ 6-8:30 p.m.
- October 4th – Emergency Dismissal Drill – All Grades K-12 will be dismissed 15 minutes early.
- October 4th – Homecoming Parade @ 5 p.m.
- October 4th – Homecoming Game – Lake Shore vs. Hutch Tech @ 6:30 p.m.
- October 5th – Homecoming Dance in Sr. High Gymnasium – 7-10 p.m.
- October 10th – ECASB Legislative Team Mtg. – Erie 1 BOCES, B-1 @ 6-7:30 p.m.
- October 14th – Columbus Day – No School
- October 15th – Board of Education Regular Meeting @ 7 p.m. in Sr. High Media Center
- October 24-26th – NYSSBA Annual Convention in Rochester, NY

Mr. Vogan will be attending the ECASB Executive Board Meeting and Delegate Assembly meetings on September 19th. He added that there is a Summit for Smarter Schools that is being held on Wednesday, October 2nd from 6:30-8:30 p.m. at Kleinhans Music Hall if anyone is interested in attending. Mrs. Thompson does plan to attend this event.

5. Superintendent's Report – Mr. Przepasniak visited all buildings within the district during the first few weeks of school and everything was running smoothly. Open houses are scheduled for all five school buildings during the month of September. He briefly discussed a new program that will be available to parents. It is a smart phone app where parents can find out the location of their child's bus. The next delegation of students & staff from China will be in the district during the period October 2-6, 2013.

XII. Recognition of unscheduled visitors – There were no scheduled visitors.

XIII. Executive Session (None Scheduled)

At 7:58 p.m. a motion was made by Richard Vogan, seconded by Jennifer Farrell, voted upon and carried 7-0 to go into Executive Session to discuss collective negotiations.

Mrs. Michalec indicated that no action will be taken during Executive Session.

1. Discuss collective negotiations.

Mr. Vogan requested that the language get changed. None Scheduled will be changed to If Necessary.

XIV. Return to Regular Session

At 9:13 p.m. a motion was made by Cindy Latimore, seconded by Jennifer Farrell, voted upon and carried 7-0 to return to regular session.

XV. Adjournment

At 9:13 p.m. a motion to adjourn the meeting was made by Jennifer Farrell, seconded by Carmen Garozzo, voted upon and carried 7-0.

Respectfully submitted,

A handwritten signature in cursive script, reading "Kristine DeMartino".

Kristine DeMartino
District Clerk